



BROUGHTON HALL CATHOLIC HIGH SCHOOL

Yew Tree Lane

Liverpool, L12 9HJ

Telephone 0151 541 9440 / Fax 0151 259 8448

Email: smithg@broughtonhall.com

Head Teacher: Mr G M Preston, B.A. (Hons), NPQH, PGCE

CATERING ASSISTANT

PART TIME, TERM TIME ONLY – 18 HOURS PER WEEK

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| SALARY: | NJC Scale SCP 2 to 3 = £23,656 – £24,027 (£12.96 to £13.17 per hour) |
| CONTRACT TYPE: | Permanent |
| HOURS: | 18 hours per week (11.00am -2.30pm Mon-Thu and 10.30am -2.30pm Fri) |
| CLOSING DATE: | 4 th December 2024 |
| INTERVIEWS TO BE HELD: | 12 th December 2024 |
| START DATE: | As soon as possible |

The Governing Body of Broughton Hall Catholic High School is seeking to appoint a new Catering Assistant to prepare and serve high quality, healthy meals and maintaining the associated catering areas in accordance with food hygiene regulations.

The successful candidates will work as part of a busy team and have excellent customer service skills.

Training will be provided to ensure compliance with health and safety and Basic Food Hygiene regulations.

Duties to include:-

- To assist with all aspects of basic food preparation
- Service of hot and cold food and beverages
- Clearing down after service and washing up and cleaning of equipment

Broughton Hall Catholic High School will undertake all of the DfE pre-employment checks outlined in the statutory guidance, Keeping Children Safe in Education.

This post exempt from the Rehabilitation of Offenders Act 1974. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'.

This post is subject to satisfactory references being received and a satisfactory Enhanced Disclosure, with Barred List Check, being obtained from the Disclosure and Barring Service (DBS).

A copy of our Child Protection Policy and Procedures can be access at

https://www.broughtonhall.com/documents/BroughtonHall_CP_Policy.pdf.

Broughton Hall Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.