



Broughton Hall Catholic High School Music Tuition
c/o The School Office
Yew Tree Lane
Liverpool
L12 9HJ

Private Music Tuition: Expression of Interest (New Applications Only)

Please do not make any payments until a place is confirmed. Existing tuition students simply need to make their next payment on time to continue tuition.

Student: _____ Year and Form: _____

Parent/Carer: _____ Date of request: _____

Contact number: _____

Contact email _____

What tuition are you applying for? (Please circle.)				
Flute*	Clarinet*	Saxophone*	Trumpet*	Violin*
Guitar	Bass Guitar	Piano	Drum Kit	Voice
For instruments marked *, has your daughter her own instrument?				
Yes No				
What standard is your daughter on this instrument/voice? (Please circle.)				
Beginner Grades 1-3 Grade 4+				

Please indicate the fee you have chosen to pay. Please note: shared lessons/specific pairings are not always viable and so cannot be guaranteed.

Frequency	Solo/Paired	Length	Cost	v to request (please select one only)
Weekly	Paired	20 mins	£4.00	
Weekly	Paired	30 mins	£6.00	
Weekly	Solo	20 mins	£8.00	
Weekly	Solo	30 mins	£12.00	

July 2019: Please return this form to Mrs Kelly in the School Office.

September 2019-July 2020: Please return this form to Ms Hayes in the Music Department.

If we are able to accommodate your request, an invoice for tuition will be issued as soon as possible. **Once an invoice is issued, payments must be received on ParentPay by the stated deadline.** Late payments will result in tuition being delayed until the following payment block.



Broughton Hall Catholic High School Music Tuition
c/o The School Office
Yew Tree Lane
Liverpool
L12 9HJ

Broughton Hall Music Tuition

Administration: Mrs S. Kelly (School Office)

Finance: The Finance Office

Vocal and Violin Tuition / Choir Leader: Mrs A. Harris

Guitar, Piano and Trumpet Tuition / Band Leader: Mr S. Sweeney

Woodwind Tutor: Mr C. Jones

Drum Tutor: Mr R. McGrath

Piano Tutor: Ms C. Jones

Head of Music: Ms S. Hayes

Terms and Conditions

- This is a school-administrated system which aims to help families access music tuition. As such, the expectation is that **all** music tuition students will attend one weekly extra-curricular music activity (e.g. Choir, Band) and take part in whole-school performances when appropriate.
- Invoices must be paid in full before tuition commences. Peripatetic teachers will withdraw lessons where invoices remain unpaid after the deadline.
- Please give peripatetic tutors written notice of any intention to stop lessons 2 weeks before the end of the current tuition block.
- Late or missed lessons will still be charged unless the tutor is informed directly, one week in advance, of a pre-arranged activity (such as an exam or school trip), so that the student's lesson time can be amended. Tutors are not responsible for changing lesson times with less than 1 week's notice.
- If a tutor is unable to deliver all or part of a lesson, the tutor will firstly endeavour to make the lesson up. Failing that a credit will be issued or a refund given.
- Parents can expect 28-30 weekly lessons per year, depending on the school calendar. The schedule for the academic year can be viewed on the school website.

Timetabling of Lessons

- Lessons run during the school day on a rolling timetable. Students should leave class no more than 5 minutes before tuition is due to arrive on time and set up.
- Priority for slots outside of lesson time is as follows:
 1. Year 11 & 6th form students
 2. Year 10
 3. Year 9
- Due to peripatetic tutors' other teaching commitments, we are unable to accommodate requests for specific lesson times or for certain subjects to be avoided in the rotations.
- Students are responsible for checking lesson times and attending promptly with minimum disruption to others' learning. They should catch up on any classwork missed.

Rewards & Concerns

- Class Charts will be used to reward attendance and log missed/late attendance for both music tuition and extra curricular sessions.